

Kiveton Park Primary Care Centre Patient Participation Group

Wednesday 20th July 2016

Attendees: Keith Emsden (chair), Helen Greer-Waring, Jean Hirst, Barry Winterbottom, Marsha Raynes, Katrina, Ron, Dr Reid, [please add the names of people I've missed]

Apologies have been received from: Derek Say

1. Welcome

Keith welcomed everyone to the meeting.

2. Minutes of last meeting

Minutes of the June 2016 meeting were agreed as a true record.

3. Matters arising

None

4. Treasurers report

The balance at the bank remains unchanged at £378

5. Secretaries/Media report

Helen is able to arrange and run a 'heartstart' course at the surgery for patients to attend. It would involve people booking on to the course, which usually lasts two hours. A date in September/October would be fine. Decide on a date and ask for people to register.

6. News from the surgery

Problem with the phones, will be sorted tomorrow. Problem caused by a fault on the line (BT).

There is a cheque from the practice for the PPG for £250. Can the PPG put cheques into their account when the surgery receives donations from patients? This would help to ensure donations are kept separate from the normal budget. Keith and Barry will look into this and the possibility of charitable status for the PPG.

7. Guest speaker – Dr Reid

Dermatology and Sun Damage – an extremely interesting and informative talk about the impact of the sun on our skin.

Top tip: apply sun cream 30 mins before going out in the sun and then again immediately before going out. Re-apply regularly (even with those creams which claim to be once-a-day).

Get to know your moles, look out for any changes – Dr Reid has some special equipment which he can use to look closely at the skin, please make an appointment with him if you have any skin concerns.

8. Any other business

Consider having a charity fund-raising day. The surgery already participate in the Macmillan coffee morning.

9. Date of next meeting – Wednesday 2016 at 6pm

The meeting closed at 7.05pm